Peachtree by Sage Introduction Training Class

Guaranteed or the next class is FREE. Come & learn how to do more in less time.

User Guide and lunch included with class.

Learn how to properly install and setup the basic system default features of Peachtree.
New Peachtree Quantum Training :: New Peachtree Features Training

Sage Premier Training Center Course Outline

General Ledger
- Default Information
- Account Ids & Department Masking
- Review Account Types
- Modifying Chart of Accounts
- Account Beginning Balances
- Budgets

Accounts Payable
- Vendor Defaults
- Review Adding Vendors
- Vendor Beginning Balances

Inventory
- Inventory Item Defaults
- Review Inventory Accounting
- Review Adding Items
- Inventory Beginning Balances

Accounts Receivable
- Customer Defaults
- Statement & Invoice Defaults
- Review Sales Tax Setup
- Review Adding Customers
- Customer Beginning Balances

Payroll
- Payroll Setup Wizard
- Employee Defaults Setup Wizard
- Adding Employees
- Employee Beginning Balances
- Payroll Tax Table Overview
- Employee Listing

Balancing the Trial Balance – Month End
- Accounts Receivable, Accounts Payable
- Payroll and Inventory

Welcome to the Peachtree Software Introduction Training Class. This 1 day course is designed as an introduction to Peachtree Accounting for new users. The features covered in the class apply to all Peachtree Software programs including Peachtree 2007, Peachtree Pro and Peachtree Quantum. Students are required to have a basic working knowledge of Windows. During class participants will review all areas of the new company setup features as well as a basic bookkeeping review.

This class is taught by an experienced certified trainer. There will be a maximum of 4 students per class and is hands-on 1 person per PC. All classes are CPE accredited. Students will receive a certificate of completion. Cancellation policy: Course cancellation must be received in writing 5 days prior to course date to be eligible for refund and are subject to a $50 administrative fee. The class may be rescheduled with no administrative fee.

Fee: 1 day session $349.00 View dates or sign up www.jcscomputer.com
Peachtree Premier Training Center *"Helping you do more in less time!"*

Call Now Toll Free 800-475-1047 ***Payment Method:*** ***Class Date: _____***

□ *VISA*	□ *Master Card*	□ *American Express*	□ *Discover*	□***Please fax or e-mail paid invoice.***
Credit Card Number		Company Name		Credit Card Expiration
Cardholder Name		Phone		Cardholder Signature
Billing Address		*Billing City, State*		*Billing Zip Code*

Payment is required at time services are rendered. I have read & agree to the above terms and rates. JCS is authorized to apply charges to the above credit card for support services requested. Credit card or check accepted for On-sites & classes.

Fax to 866-666-9932

P.S. Get your unlimited annual Peachtree Software Technical Support & you get 4 online classes for free!